

Homework Policy

Senior Department

- Homework set should be an extension of the work being carried out in lessons
- It may take the form of written work, revision, learning, research, reading, etc.
- Pupils have a homework diary and this should be filled in regularly
- In Senior 1 – 3 the homework diary is a means of communication with the parents, who are expected to sign the homework diary weekly. In addition the diary is checked by the form teacher on a regular basis
- All homework should be neat and well-presented
- Marking should be completed promptly and all comments should be constructive
- The time allocation per subject for the ‘average’ student is as follows:

		Total no of subjects per week
Senior 1	30 minutes	15
Senior 2	35 minutes	16
Senior 3	40 minutes	16
Senior 4	45 minutes -1 hour	16
Senior 5	45 minutes- 1 hour	16

- It is at the discretion of the teacher whether the homework should be handed in the following day after it is set or not. Clear instructions should always be given to the pupils as to when you expect it.
- If it is known in advance that there is a specific reason why a pupil/pupils cannot complete their homework on the night it is set, extra time will be given in order that it can be assessed. This is at the discretion of the teacher
- Major coursework and project work may be set for completion over a number of weeks. It should, however, be regularly monitored
- For the school’s marking policy please see the staff handbook section 7 page 73
- If any pupil consistently fails to hand work in on time, or if it is not complete or of an acceptable standard, the teacher concerned should address the problem in their chosen way i.e. by requesting that the work is repeated, setting extra work, arranging a time during the pupil’s free time to complete the work, loss of marks, etc. At this stage the pupil’s form teacher should be informed of the situation. The homework diary should be used to inform the parents
- If the pupil persists in failing to hand in work of a suitable standard or by the time requested, the form teacher and senior management should be informed. They will assist in sorting out the problem
- At this stage the pupil may be placed on a homework report and the parents will be invited in to discuss the situation (Please note that this is not usually a serious problem at Cransley)
- Attached is the current homework timetable